

# SOS ACADEMY CHARTER MIDDLE SCHOOL #102 VIRTUAL ANNUAL GOVERNANCE BOARD MEETING

Thursday, May 2, 2024, 6:00 pm



## MINUTES

Board Members present: Mark Ansley, Reginal Gaffney, Cedric Matthews, Fredrick McClendon  
Quorum present

I. **CALL TO ORDER/VERIFICATION OF QUORUM**

Meeting was called to order at 6:06 pm by Mark Ansley; a quorum was present.

II. **WELCOME/PRAYER/PLEDGE OF ALLEGIANCE**

Director Mills welcomed everyone. Mrs. Scott offered prayer. Dr. Price offered the Pledge of Allegiance.

III. **APPROVAL OF 2-1-24 Annual Meeting Minutes**



**MOTION**

It was first moved by Reginald Gaffney and properly seconded by Pastor Matthews to approve the 2-1-24 minutes. Motion carried; minutes approved.

IV. **ANNOUNCEMENTS – N/A**

V. **PUBLIC INPUT – N/A**

VI. **Charter Requirements – subheadings that need to be approved by SOS Board (1a&b and 6a&b)**

**6. Approval for Financial Activities Report: Director Mills & Mrs. Kaye Hill**

**a. SOS 2024-2025 Proposed School-Wide Budget**

The 2024-2025 budget is based on FTE numbers from last year and built on 150 students but ended with 139 students and 10 teachers. ESSER/ARP remaining funds must be expended by September 30, 2024 as this program comes to an end; all unexpended funds will remain with the district to be return. Capital outlay dollars are based on student FTE. SOS, Capital Outlay revenue for 23-24 is approximately \$87,000. As of March 31, 2024 SOS has received and recorded its portion of sales tax revenue in the amount of \$192,828.24 thru tax period ending January 31, 2024. As of today's, date SOS is not aware of how to forecast sales tax revenue. When payment is received from the district it is recorded as "other" Capital Outlay revenue received from state. Both Capital Outlay and Sales Tax prior year numbers will be used the 2024-2025 proposed schoolwide budget.

**b. Quarterly Financial Reports & Monthly Budget and Audit Engagement**

SOS is still waiting to receive funds for ERC (Employee Retention Credit) from CARES. This credit is handled through SOS's Professional Employer Organization (PEO), TriNet, Inc. The total amount due SOS is \$428,481.51. Mrs. Hill presented SOS's Balance Sheet and Profit and Loss Statement for quarter ending March 31, 2024. Mrs. Hill mentioned, that SOS need to increase its local revenues in the area of fundraising and donations. Local Revenue continues to be a weak line item for the school and the current figure is much

too low. The total income received through March 2024 is \$1,432,111.57. Mrs. Hill explained that the majority of the funds received are from State FEFP and Federal Through State (Title I, II, IV and CARES funds, and National School Lunch Program; these funds are classed as “restricted funds” and the revenue can only be used for expenses that fall within those programs. Ms. Hill also mentioned that the Audit Engagement Letter from Vidal CPA, LLC for audit year ending June 30, 2024 would need to be approved.



### **MOTION**

It was first moved by Reginald Gaffney and properly seconded by Pastor Matthews to approve the 2024-25 proposed school-wide budget, as well as the Quarterly Financial Report, monthly budget and audit engagement. Motion carried; financial activities report approved.

### **VII. COMMENTS FROM PARENT ORGANIZATIONS - Dr. Sharolyn Price**

#### **A. “Teacher Appreciation” Week May 6<sup>th</sup> thru 10<sup>th</sup>**

#### **B. PFEP Activities – EOY Report**

The PFEP budget allocated \$5,000.00, of which \$1,982.81 was used, leaving an unused balance of \$3,017.19.

### **VIII. OLD BUSINESS – Director Mills**

#### **A. COGNIA School Accreditation – Update (Will resume next fall)**

**B. BTAT (Behavior Threat Assessment Team) & Active Assailant Drills & Fire Drills Monthly**  
Director Mills commended Mr. Reed as Chair of the safety team and his team members for submitting all reports and meetings. JSO will continue as the campus security for the 2024-25 school year.

### **IX. NEW BUSINESS: Director Mills**

#### **A. 2023 – 2024 SOS March Staff Flowchart**

**X.** Board members received a copy of the leadership/organizational flowchart, which was submitted to the District.

### **XI. PRINCIPAL/DIRECTOR’S REPORT: Ms. Genell Mills**

**A. 2023-2024 SIP & CNA GOALS & continuing Improvement (published) monitoring**  
SIP and CAN goals approved by the State. Academic and non-academic goals remain the same. This information is posted on the website.

### **XII. CONSULTANT’S REPORT: Dr. James Young (Turnaround Solutions Inc.) – N/A**

### **XIII. ASSISTANT PRINCIPAL CURRICULUM & INSTRUCTION REPORT: Scott**

**A. F.A.S.T SPRING 2024 PM3 TEST SCHEDULE**  
Schoolwide Improvement - ELA = 50% Math = 62%

**6<sup>th</sup> grade student summary** – 22 out of 42 eligible – 6<sup>th</sup> ELA scores improved = 53% gains  
25 out of 42 eligible 6<sup>th</sup> Math scores improved = 60% gains

**7<sup>th</sup> grade student summary** – 24 out of 51 eligible ELA scores improved = 45% gain  
38 out of 51 eligible 7<sup>th</sup> Math scores improved = 75% gains

**8<sup>th</sup> grade student summary** – 18 out of 34 eligible 8<sup>th</sup> ELA scores improved – 53% gains  
11 out of 22 eligible 8<sup>th</sup> Math scores improved = 50% gains

- B. ATTENDANCE AWARDS for F.A.S.T. - If students arrive on time for each required test, they will receive a pass for casual dress and a free ticket to the end-of-year dance.
- C. PROFICIENCY & GAINS AWARD for F.A.S.T. – Students will receive \$20 for each proficient score and \$10 each for gain score.
- D. D. HONOR ROLL RECOGNITIONS. Students received certificates for recognition.

**XIV. ASSISTANT PRINCIPAL/DEAN OF STUDENTS: Reed**

- A. Attendance, Enrollment, School-wide Discipline, Transportation, Health & Welfare Reports  
**138 Enrolled: 44 sixth graders, 55 seventh graders, 39 eighth graders**
- B. **Student Awards Day** – Wednesday, May 28, 2024, 10:00 am in the gymnasium.
- C. **8<sup>th</sup> Grade Graduation** – Thursday, May 29, 2024, 10:00 am in the gymnasium.

**XV. Charter Requirements – subheadings that do not need approval by the SOS Board:**

- 1. Approval for Contract arrangements/Policy & Procedures – N/A
- 2. Purchases that should appear on fixed assist list – update – N/A
- 3. Approval for asset disposals – N/A
  
- 4. **Professional & H.R. Services (Doesn't need Board Approval):** Hill - N/A
- 5. **Business /Legal Services/Report (Doesn't need Board Approval):** Hill – N/A
- 6. **Approval for Financial Activities Report (Doesn't need Board Approval) :** Mills & Hill
- 7. **Facility Report – N/A**
  
- 8. **Extra-Curricular Activities/Athletics:** Reed  
May SOS Field Day for students
- 9. **Board Information/Activities:** Mills – N/A

**MOTION TO ADJOURN – adjourned at 7:06 pm**

**MEETING FILE MAY 2, 2024:**

(Board Meeting Agenda, February 1, 2024, Minutes, SOS March & April Flowcharts, SOS Quarterly Financials, SOS 2024-2025 Proposed Budget, FAST Academic Improvements from PM1 to PM2 Data summary, and 2024 Testing Calendar)

**2023 – 2024 School Motto**  
**“Still Raising the Standard of Excellence”**  
**SOS ACADEMY IS**

Starting Strong  
Staying Strong  
Finishing Strong

